



**Rutland County Council**  
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## **FORWARD PLAN OF CABINET AND COUNCIL DECISIONS**

The Council is required to give at least 28 clear days' notice of the making of key decisions.

**This Forward Plan sets out matters which will be the subject of a Council or Cabinet decision and any Key decision to be taken by the Cabinet on the dates indicated. The Forward Plan includes ALL reports to be considered by the Cabinet including those which make recommendations to subsequent meetings of the full Council.**

**The Cabinet is made up of the following members of the Rutland County Council:**

Mr O Hemsley	-	Leader and Portfolio Holder for Rutland One Public Estate & Growth, Tourism & Economic Development, Resources (other than Finance)
Mr G Brown	-	Deputy Leader and Portfolio Holder for Regulatory Services, Waste Management, Planning Policy & Operations, Property Services, Finance including Revenues & Benefits and Internal Audit
Mr R Foster	-	Portfolio Holder for Safeguarding – Children & Young People, Armed Forces Champion
Mrs L Stephenson	-	Portfolio Holder for Culture and Leisure, Highways and Transportation
Mr A Walters	-	Portfolio Holder for Safeguarding – Adults, Public Health, Health Commissioning, Community Safety & Road Safety
Mr D Wilby	-	Portfolio Holder for Lifelong Learning, Early Years, Special Educational Needs & Disabilities, Inclusion

**Key decisions relate to those executive decisions which are likely to:**

- result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the local authority.

**NB: Not all decisions to be taken by the Cabinet will be key decisions.**

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a weekly basis. The dates detailed within the Plan are subject to change. Any comments or questions should be submitted in writing and addressed to the Reporting Officer specified in the Plan. General enquiries about the Plan itself should be addressed to the Governance Team, Tel: 01572 722577 or e-mail [governance@rutland.gov.uk](mailto:governance@rutland.gov.uk)

The Plan indicates those matters which the Cabinet or Council intends to consider in private. **Any representations regarding the intention to consider a key decision in private, either wholly or partly, should be submitted in writing to the Chief Executive, Tel: 01572 722577, or e-mail: [chiefexec@rutland.gov.uk](mailto:chiefexec@rutland.gov.uk) . To enable the Cabinet to consider and publish its response to a representation, the submission should be received no later than 4.30pm on the day before the Cabinet meeting which is prior to the meeting at which the key decision is due to be made.** It should be noted that in most cases the final decision on whether to go into private session will be made by the Cabinet at the meeting when the key decision is due to be considered.

Members of the public are invited to attend any of the meetings listed in the Plan. The documents listed can be viewed free of charge at the Council's offices at the address above or on the website [www.rutland.gov.uk](http://www.rutland.gov.uk) . Hard copies can be provided upon request to Customer Services, Tel: 01572 722577 or e-mail: [enquiries@rutland.gov.uk](mailto:enquiries@rutland.gov.uk) and upon payment of copying and postage charges. Relevant documents other than those listed may be submitted to the Council or Cabinet. Viewing and the provision of hard copies is as above.

All decisions will be posted on the Council's website, as above, and on the notice board in Customer Services at the Council's offices.

\*\* The reference number indicates the date the item first appeared on the Forward Plan.

\* Scrutiny Panel Remit indicates the relevant Scrutiny Panel jurisdiction for each report. Each Scrutiny Panel will decide which items to take forward as Agenda items through consideration of the current Forward Plan at respective Scrutiny Panel Meetings.

### FORWARD PLAN

Publication date 31 August 2018

MEETINGDATE	MATTER FOR DECISION	BODY TO MAKE DECISION	KEY DECISION YES/NO	PRIVATE	REPORTING OFFICER	REFERENCE NUMBER **	DOCUMENTS TO BE SUBMITTED	SCRUTINY PANEL REMIT*
10 SEP 2018	Local Enterprise Partnership Review	COUNCIL	No		Chief Executive (Mrs H Briggs)	FP/310818	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	
10 SEP 2018	Counter Fraud and Corruption Policy	COUNCIL	Yes		Strategic Director for Resources (Mr S Della Rocca)	FP/010818	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	
10 SEP 2018	Council Appointments	COUNCIL	Yes		Deputy Director - Corporate Governance (Mrs N Taylor)	FP/010818	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	
10 SEP 2018	Annual Report of Employment and Appeals Committee	COUNCIL	Yes		Strategic Director for Resources (C Snell)	FP/010818	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	
10 SEP 2018	Cabinet Recommendations to Council - * Quarter 4 Performance Management/Annual	COUNCIL	No			FP/120718	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	

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	Report							
10 SEP 2018	<b>Scheme for Honorary Alderman and Freeman -</b> To approve a Protocol for the award of the titles of Alderman/Aldermoman or Honorary Freeman/Freewoman.	<b>COUNCIL</b>	Yes		Strategic Director for Resources (P Horsfield)	FP/050718	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel
10 SEP 2018	<b>Planning Referral Process -</b> To approve changes to the Constitution in relation to the planning referral process.	<b>COUNCIL</b>	Yes		Strategic Director for Resources (P Horsfield)	FP/050718	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel
18 Sep 2018	<b>Update on St George's Barracks Master Plan -</b> To update on the progress to date in relation to the master plan sign off and Housing Infrastructure Fund Bid preparation.	Cabinet	Yes		Chief Executive (Mrs H Briggs)	FP/260718	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel
18 Sep 2018	<b>Winter Service Review -</b> Consideration of the Winter Service Review.	Cabinet	Yes		Strategic Director for Places (Mr N Tomlinson)	FP/300418	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel
18 Sep 2018	<b>Integrated Transport Capital Programme -</b> To consider Integrated Transport	Cabinet	Yes		Strategic Director for Places (Mr D Pye)	FP/190917	It is not anticipated that there will be any documents other than the	Growth, Infrastructure and Resources

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	Capital Programme scheme requests and provide an update on the schemes approved for feasibility or construction in the 2017 Cabinet report.						report and relevant appendices to be published	Scrutiny Panel
8 OCT 2018	<b>Report of the Independent Remuneration Panel of Members Expenses -</b> To present recommendations to council on a proposed members allowance scheme to be adopted from the municipal year 2019/2020.	<b>COUNCIL</b>	Yes		Strategic Director for Resources	FP/150618	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel
16 Oct 2018	<b>Leicestershire and Rutland Local Safeguarding Adults Board Annual Plan -</b> That Cabinet notes the report	Cabinet	No		Director for People (DAS) (Mr M Andrews)	FP/170818	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Adults and Health Scrutiny Panel
16 Oct 2018	<b>Leicestershire and Rutland Safeguarding Children Board Annual Plan -</b> That Cabinet notes the report	Cabinet	No		Strategic Director for People (DCS) (Dr T O'Neill)	FP/170818	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Children and Young People Scrutiny Panel
16 Oct 2018	<b>Rutland County Museum &amp; Catmose Cottage Roof Works -</b> To approve funding	Cabinet	Yes		Strategic Director for Places (Mr A Edwards)	FP/280618	It is not anticipated that there will be any documents other than the	Growth, Infrastructure and Resources

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	which will allow the repair of the roof covering Catmose Cottage and the Rutland County Museum.						report and relevant appendices to be published	Scrutiny Panel
16 Oct 2018	<b>Childcare Sufficiency Assessment 2018</b> - Report and action plan to assess the sufficiency of childcare in the local area and identify any gaps or issues within current provision.	Cabinet	No		Strategic Director for People (DCS) (Mrs G Curtis)	FP/180418	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Children and Young People Scrutiny Panel
16 Oct 2018	<b>Corporate Debt Policy</b> - To approve the Corporate Debt Policy	Cabinet	No		Strategic Director for Resources (Mr S Della Rocca)	FP/050718	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel
16 Oct 2018	<b>Waste Management Strategy</b> - Consideration of the Waste Management Strategy for Rutland.	Cabinet	Yes		Strategic Director for Places (Mr M Loran)	FP/300418	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel
30 Oct 2018	<b>Barrowden &amp; Wakerley Neighbourhood Plan Submission Draft</b> - To seek Cabinet's authorisation to carry out consultation on the Barrowden & Wakerley Neighbourhood Plan	Cabinet	Yes		Strategic Director for Places (Mr R Ranson)	FP/170518	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel

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	followed by submission to an independent examiner and holding of a local referendum.							
30 Oct 2018	<b>St George's Barracks Master Plan</b> - To approve the master plan, Housing Infrastructure Fund submission and public engagement strategy.	Cabinet	Yes		Chief Executive (Mrs H Briggs)	FP/260718	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel
30 Oct 2018	<b>Rutland Local Plan (Regulation 19 Consultation)</b> - To approve the publication of the Local Plan for a minimum of 6 weeks public consultation prior to submission to the Secretary of State. This will provide the public and interested stakeholders with the opportunity to comment on the 'soundness' and 'legal compliance' of the Local Plan as set out in the National Planning Policy Framework.	Cabinet	Yes		Strategic Director for Places (Mr R Ranson)	FP/260718	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel
<b>12 NOV 2018</b>	<b>Council</b>	<b>COUNCIL</b>	Yes			FP/090518	It is not anticipated that there will be	

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							any documents other than the report and relevant appendices to be published	
20 Nov 2018	<b>Enforcement Policy - Littering from Vehicles</b>	Cabinet	Yes		Strategic Director for Places	FP/100818	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel
20 Nov 2018	<b>Rutland Local Access Forum - Proposal for the creation of a Local Access Forum for Rutland</b>	Cabinet	Yes		Strategic Director for Places (Mr D Pye)	FP/010818	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel
20 Nov 2018	<b>Quarter 2 Finance Management Report - To inform on how the Council is performing against its revenue and capital budgets.</b>	Cabinet	Yes		Strategic Director for Resources (Mr S Della Rocca)	FP/070618	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	All
20 Nov 2018	<b>Mid-Year Treasury Management Report - An update on Treasury Management performance for 2018/19.</b>	Cabinet	Yes		Strategic Director for Resources (Mr S Della Rocca)	FP/070618	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel
20 Nov 2018	<b>Safeguarding Through Education - Overview of the arrangements for safeguarding through education</b>	Cabinet	Yes		Director for People (DAS) (Mrs G Curtis)	FP/010818	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Children and Young People Scrutiny Panel

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	during the last academic year and identification of further actions to be taken.							
20 Nov 2018	<b>Midlands Connect Strategic Transport Body</b> - Consideration of membership of the Midlands Connect Strategic Body	Cabinet	Yes		Strategic Director for Places (Mr D Pye)	FP/300418	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel
<b>26 NOV 2018</b>	<b>Cabinet Recommendations to Council on St George's Barracks Master Plan and Rutland Local Plan</b>	<b>COUNCIL</b>	Yes			FP/260718	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	
18 Dec 2018	<b>Draft Budget</b> - To approve the draft 2019/20 revenue and capital budget for consultation	Cabinet	Yes		Strategic Director for Resources (Mr S Della Rocca)	FP/070618	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel
18 Dec 2018 <b>21 JAN 2019</b>	<b>Rutland County Council Constitution</b> - To approve a revised version of the RCC Constitution	Cabinet <b>COUNCIL</b>	Yes		Strategic Director for Resources (P Horsfield)	FP/240818	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel
18 Dec 2018	<b>SEND Capital Programme Update</b> - Informing Cabinet of the clear plans for establishing and Enhanced	Cabinet	No		Strategic Director for People (DCS) (Dr T O'Neill)	FP/240818	It is not anticipated that there will be any documents other than the report and relevant appendices to be	Children and Young People Scrutiny Panel



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	Resourced SEND provision in Rutland						published	
15 Jan 2019 <b>25 FEB 2019</b>	<b>Treasury Management Strategy -</b> To approve the Treasury Management Strategy (Investment Strategy, Borrowing Strategy) which sets a framework for the Council's investment and borrowing activity for 2019/20	Cabinet <b>COUNCIL</b>	Yes		Strategic Director for Resources (Mr S Della Rocca)	FP/260718	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel
<b>21 JAN 2019</b>	<b>Review of Polling Districts and Polling Places</b>	<b>COUNCIL</b>	Yes		Strategic Director for Resources (Mr J Barnes)	FP/050718	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel
19 Feb 2019	<b>Quarter 3 Finance Management Report -</b> To inform on how the Council is performing against its revenue and capital budgets.	Cabinet	Yes		Strategic Director for Resources (Mr S Della Rocca)	FP/240818	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	All
19 Feb 2019 <b>25 FEB 2019</b>	<b>Final Budget -</b> To approve the 2019/20 revenue and capital budget.	Cabinet <b>COUNCIL</b>	Yes		Strategic Director for Resources (Mr S Della Rocca)	FP/240818	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel
19 Feb 2019	<b>Write Off of Irrecoverable Amount -</b>	Cabinet	Yes		Strategic Director for Resources (Mr S Della Rocca)	FP/240818	It is not anticipated that there will be any documents	Growth, Infrastructure and

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	To seek approval to write off irrecoverable amounts.				Rocca)		other than the report and relevant appendices to be published	Resources Scrutiny Panel
25 FEB 2019	Council Tax	COUNCIL	No		Strategic Director for Resources (Mr S Della Rocca)	FP/240818	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	